

## Under One Roof Referral Form

The information disclosed on this form is for the sole purpose of being referred into Under one Roof @Trinity, it will be used to ascertain the suitability of candidates to be selected for the accommodation on offer and will remain confidential to this purpose, all referrals will be assessed by the support team and all paperwork will be kept in accordance to Trinity's data protection and GDPR policy.

Name:

Contact Number:

D.O.B

Supporting Agency:

Agency Contact Name:

Agency Contact Email:

Agency Contact Number:

Local Connection Established as Winchester: Yes

No

Is the client without accommodation?

YES

No

Last known address:

Any known areas of concern:

Rent Arrears:

Anti-Social Behaviour:

Please give details below

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**G.P Practice Name and Address:**

**Any Health Conditions and Current Medication:**

**Offending History:**

Offence	Date	Details of time served and where	Contact detail of offender manager

**Please use this space to allow us to understand any current or past substance use:**

**Past/present Substance Use:**

**Past/present Alcohol Use:**

**Any supporting agencies that may be currently helping:**

**Contact Name and email:**

**Support Needs: Please detail below areas of support that needed: for example, budgeting, reducing use of substances, family contact etc**

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Please complete the following statements of support needs in order to help us to understand where life has taken you and any struggles you may be facing, please do be as honest as you can be:

Select ONE statement that best applies to the person being assessed. Base all scores on the past one month.

- **Engagement with frontline services**

0 = Rarely misses appointments or routine activities; always complies with reasonable requests; actively engaged in tenancy/treatment

1 = Usually keeps appointments and routine activities; usually complies with reasonable requests; involved in tenancy/treatment

2 = Follows through some of the time with daily routines or other activities; usually complies with reasonable requests; is minimally involved in tenancy/treatment

3 = Non-compliant with routine activities or reasonable requests; does not follow daily routine, though may keep some appointments.

4 = Does not engage at all or keep appointments

- **Intentional self-harm**

0 = No concerns about risk of deliberate self-harm or suicide attempt

1 = Minor concerns about risk of deliberate self-harm or suicide attempt

2 = Definite indicators of risk of deliberate self-harm or suicide attempt

3 = High risk to physical safety as a result of deliberate self-harm or suicide attempt

4 = Immediate risk to physical safety as a result of deliberate self-harm or suicide attempt

- **Unintentional self-harm**

0 = No concerns about unintentional risk to physical safety

1 = Minor concerns about unintentional risk to physical safety

2 = Definite indicators of unintentional risk to physical safety

3 = High risk to physical safety as a result of self-neglect, unsafe behaviour or inability to maintain a safe environment

4 = Immediate risk to physical safety as a result of self-neglect, unsafe behaviour or inability to maintain a safe environment

- **Risk to others**

0 = No concerns about risk to physical safety or property of others

2 = Minor antisocial behaviour

4 = Risk to property and/or minor risk to physical safety of others

6 = High risk to physical safety of others as a result of dangerous behaviour or offending/criminal behaviour

8 = Immediate risk to physical safety of others as a result of dangerous behaviour or offending/criminal behaviour

- **Risk from others**

0 = No concerns about risk of abuse or exploitation from other individuals or society

2 = Minor concerns about risk of abuse or exploitation from other individuals or society

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- 4 = Definite risk of abuse or exploitation from other individuals or society
- 6 = Probably occurrence of abuse or exploitation from other individuals or society
- 8 = Evidence of abuse or exploitation from other individuals or society

- **Stress and anxiety**

- 0 = Normal response to stressors
- 1 = Somewhat reactive to stress, has some coping skills, responsive to limited intervention
- 2 = Moderately reactive to stress; needs support in order to cope
- 3 = Obvious reactivity; very limited problem solving in response to stress; becomes hostile and aggressive to others
- 4 = Severe reactivity to stressors, self-destructive, antisocial, or have other outward manifestations

- **Social Effectiveness**

- 0 = Social skills are within the normal range
- 1 = Is generally able to carry out social interactions with minor deficits, can generally engage in give-and-take conversation with only minor disruption
- 2 = Marginal social skills, sometimes creates interpersonal friction; sometimes inappropriate
- 3 = Uses only minimal social skills, cannot engage in give-and-take of instrumental or social conversations; limited response to social cues; inappropriate
- 4 = Lacking in almost any social skills; inappropriate response to social cues; aggressive

- **Alcohol / Drug Abuse**

- 0 = Abstinence; no use of alcohol or drugs during rating period
- 1 = Occasional use of alcohol or abuse of drugs without impairment
- 2 = Some use of alcohol or abuse of drugs with some effect on functioning; sometimes inappropriate to others
- 3 = Recurrent use of alcohol or abuse of drugs which causes significant effect on functioning; aggressive behaviour to others
- 4 = Drug/alcohol dependence; daily abuse of alcohol or drugs which causes severe impairment of functioning; inability to function in community secondary to alcohol/drug abuse; aggressive behaviour to others; criminal activity to support alcohol or drug use

- **Impulse control**

- 0 = No noteworthy incidents
- 1 = Maybe one or two lapses of impulse control; minor temper outbursts/aggressive actions, such as attention-seeking behaviour which is not threatening or dangerous
- 2 = Some temper outbursts/aggressive behaviour; moderate severity; at least one episode of behaviour that is dangerous or threatening
- 3 = Impulsive acts which are fairly often and/or of moderate severity
- 4 = Frequent and/or severe outbursts/aggressive behaviour, e.g., behaviours which could lead to criminal charges / Anti-Social Behaviour Orders / risk to or from others / property.

- **Housing**

- 0 = Settled accommodation, very low housing support needs
- 1 = Settled accommodation, low to medium housing support needs

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2 = Living in short-term / temporary accommodation; medium to high housing support needs

3 = Immediate risk of loss of accommodation; living in short-term / temporary accommodation; high housing support needs

4 = Rough sleeping / "sofa surfing"

Scoring Please insert the assessed score against each criterion point and add up the total score to be totalled out of 48

**Criterion Score:**

1. Engagement with frontline services :
2. Intentional self harm:
3. Unintentional self harm:
4. Risk to others:
5. Risk from others:
6. Stress and anxiety:
7. Social Effectiveness:
8. Alcohol / Drug Abuse:
9. Impulse control:
10. Housing:

**TOTAL SCORE / 48**

Outcome Referral accepted: YES / NO If not accepted what advice guidance has been given to referrer?

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**I as the person being referred agree to that this information is correct and agree to this referral being presented at the panel and kept by Trinity Winchester in a confidential and appropriate manner.**

**Signed:**

**Date:**

**Printed:**

Please return to: [hannah@trinitywinchester.org.uk](mailto:hannah@trinitywinchester.org.uk)

## Under One Roof Referral Form

**Personal Statement:**

**Please use this space to tell us about yourself, what you would like to experience in your time at Under One Roof, any aspirations you may have and any information that would allow us to understand your needs:**

DRAFT

## Under One Roof Referral Form

### Agreed Mutual Respect Policy

#### **Under One Roof Good Neighbour Statement:**

At under one roof we will be seeking to establish and maintain excellent neighbourhood relationships, we will seek to encourage integration into good community living. All residents will need to agree to the expected standard of living before a tenancy will be offered.

#### **Accommodation:**

All rooms will be offered with the provision of a bed, white goods, and a good standard of décor, it is our expectation that all residents maintain the standard of the accommodation and return it to Trinity as they found it.

Whilst the accommodation is yours there is an expectation that it remains clean, tidy and in a good state of repair. Any damage will need to be reported to the on-site office staff and necessary repairs will be organised, however if the damage appears intentional there may be a cost incurred by yourself.

Access will need to be permitted to carry out any routine health and safety inspections.

The purpose of the accommodation is to offer a secure and stable home for a short time with an emphasis to progress to long term and independent accommodation.

#### **Smoking:**

Smoking is not permitted in any room or internal part of the building, there will be a designated smoking area outside. Due to the shared nature of the building smoke alarms are fitted throughout and would not allow for the premises to permit smoking.

#### **Guests:**

The units are designed for individual residents only and do not allow for guests. As a courtesy to all other residents and for your safety this will be agreed at the tenancy sign up and there will be no exceptions.

#### **Noise Levels:**

As part of our good neighbourhood scheme and to be respectful of all residents noise must be kept to a level that is acceptable such as not after 10pm and not before 7am, any music, T.V or other such device must not be able to be heard outside of your own flat.

This will be the same for any noise in the garden, there is an expectation that our neighbours will not be impacted by any resident, staff member or volunteer of under one roof, therefore noise must be kept to a minimum.

#### **Substance Use and Alcohol:**

Whilst we understand that there may be residents who have a history of substance abuse it is our expectation that substances will not be consumed on the premises both inside and within the

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vicinity of Trinity and the Winnall Moors nature reserve. Any suspicions will be addressed within the one-to-one support sessions and any illegal activity will be logged and reported to the police.

Drug dealing within or the surrounding area of our accommodation will not be tolerated and could lead to the subsequent termination of your tenancy.

If you find yourself to be struggling or to have relapsed, we urge you to seek help and support from staff who will be able to assist you in accessing appropriate support.

### **Our Surrounding Area:**

Under one roof is situated in the heart of a nature reserve, it is therefore our intention that we are seen as an active and respected part of that community with an emphasis on positive community engagement, we would encourage all of our residents to take seriously the importance of living next door to each other well.

### **Violence, Aggression and Intimidation:**

There will be a zero tolerance on any violent behaviour towards fellow residents or staff, this will result in police action being taken and if necessary, the tenancy being terminated. Aggressive or intimidating behaviour directed at residents or staff will be dealt with by way of warning followed by terminating the tenancy if the behaviour does not cease.

**It is our wish that at Under One Roof we are good neighbours who show respect to all residents and surrounding neighbours, who take pride in their accommodation and actively seek to be good and welcome neighbours within the area, anything less than this will not be tolerated.**

**No offer of accommodation will be given without agreement to adhere to the guidance above, if you wish to proceed with this referral for Under One Roof please sign below to show that you agree to the standard of living expected at Under One Roof.**

**Sign:**

**Print:**

**Date:**